

DES PTO Meeting Minutes (12/12/2022)

Executive Board Attendees: Jessica Baker-Cromwell, Zareena Bullock, Jamie Hill, Gina Whitney and Deanna Zanella

1. Call to Order 6:32pm
2. Minutes 11/10/2022
 - a. Deanna Zanella moved and it was seconded by Amber Marince to approve the minutes; motion carried unanimously by all members.
3. Treasurer Report (Jamie Hill)
 - a. Deposits: \$997.51
 - a. Fall Festival reimbursement (Kristine Flythe) \$159.38
 - b. Amazon Smile \$147.51
 - c. PTO dues \$75
 - d. Poinsettia fundraiser \$615.62
 - b. Withdrawals: \$418
 - a. Wentworth Greenhouse (poinsettia fundraiser) \$418
 - c. The PTO account currently has a \$46,331.96 balance; beginning balance was \$45,752.45.
 - d. Amber Marince moved and it was seconded by Kristine Flythe to approve the Treasurer report; motion carried unanimously by all members.
4. School Board Report/Principals Report (Mr. Vasconcellos)
 - a. Ms. Murray worked with 5th and 6th graders during Innovation Block to organize a wonderful Veteran's Day Breakfast for our local veterans.
 - a. All food and drinks were generously donated by 5th and 6th Grade families, and posters and cards were made and hung up by the students.
 - b. Ms. Labrie sang the National Anthem and 6th grade students took turns introducing each Veteran.
 - c. Ms. Westenberg told the story of the empty table that represents soldiers who went missing, but who are never forgotten.
 - d. The event culminated with 6th graders circulating the table and conversing with Veterans while they enjoyed their breakfast.
 - b. Nurse Emily hosted our annual Turkey Trot at DES.
 - a. Thank you to the families who came out to cheer on our runners, which included DES students, staff and members of the Dunbarton PD.
 - c. On November 23, DES certified staff joined the rest of the SAU 67 certified staff at Bow High School for our professional development day.
 - a. As part of that day, teachers wrote postcards to each student K-12.
 - b. This is the 2nd year DES participated in this activity and all the postcards will be mailed out at the beginning of December.
 - d. Future Ready Schools
 - a. In November, Ms. Murray represented Dunbarton Elementary School along with members of the other SAU 67 schools and office at the Leading with a Purpose Institute.

- b. During the December staff meeting, Ms. Murray and Mr. Owen Harrington will discuss their experience and how that work can help us continue moving forward in our pursuit of providing our learners with a Future Ready School experience.
- e. MTSS
 - a. Throughout the month of November, DES students worked on their cafeteria behavior during Eagle Block.
 - i. A couple of 5th and 6th grade students were able to model cafeteria behavior for the Kindergarteners.
 - b. As we move into December we will turn our attention to our recess expectations.
 - i. This is perfect timing as we prepare ourselves for cold winter weather.
 - ii. After we review the expectations we will start learning new recess games, and again our older students will have opportunities to mentor and coach their younger peers.
 - iii. As we complete these activities we will work to share them on the Eagle Block website which continues to be a work in progress.
- f. Afterschool Activities
 - a. Title 1 tutoring is in full swing and meets after school twice a week.
 - b. Girls on the Run has been active since late September, and culminated with a mid-November 5K in Concord, with 700 girls running!.
 - c. ROOTS Club has partnered with the Dunbarton Garden Club to carve Halloween pumpkins for the Town Common festivities, and will have a winter holiday celebration.
 - d. Sue Berlenbach has started an after-school Chorus Club for 5th and 6th Graders.
 - e. Seven 5th and 6th grade students are joining BMS for an after-school drama club twice a week (riding our bus from DES to BMS).
 - f. The Dunbarton Rec Basketball program is in full swing under the new management of Kristine Flythe.
 - i. For the first time, grades 5 and up are joining Bow rec teams to alleviate congestion in the gym around practice schedules.
 - g. The staff received CPR and First Aid training from Tom Ferguson here at DES.
- g. LETRS
 - a. Jeanette Boisvert along with Destynee Wilson (currently student teaching) are completing the LETRS (Language Essentials for Teaching Reading and Spelling) Suite.
 - i. These evidence based resources and instruction comes highly recommended amongst reading scholars and was paid for by the NH DOE.
 - ii. This training gives educators the skills they need to teach the five essential components of reading along with writing, spelling and oral language.
 - iii. Jeanetet and Destynee plan to use these skills to enrich their instruction for our students with reading needs.
- h. Upcoming Events
 - a. Grade 3 Town Common visits with Bill Zeller and Gingerbread Project construction, throughout December.
 - b. Report Cards for Trimester 1 out on December 9

- c. DES Staff Party on December 16, 4 pm at Kim and Jacques Belanger's house.
 - d. Class parties and early release on December 23
- 5. Committee Report (Jessica Baker-Cromwell)
 - a. Playground Upgrades
 - a. Swing mats, looked into it in the past and Principal Vasconcellos believes they decided not to install due to a tripping hazard.
 - i. Will confirm in next month's meeting
 - b. Another idea was to pain a permanent foursquare court.
 - i. Will be located in the parking lot area near the teachers parking.
 - 1. Space enough for regulation size Foursquare.
 - ii. Principal will follow up and have Lee look at permanent paint.
 - iii. Will need to move staff supervision by the soccer field closer to ensure that there's proper supervision of the kids.
 - iv. Will look into hopscotch, a map and/or follow the leader games.
 - b. Gaga Pit
 - a. Hold off until spring, because it's too late in the year to do it now.
 - i. Will need to revisit pricing in the spring.
 - c. Picnic Tables
 - a. Were originally purchased by the PTO 14 years ago.
 - b. We've had two instances last year and two instances this year of students getting their fingers stuck in the holes.
 - c. PTO has agreed to replace them, will get a quote and this item will be on next month's agenda.
 - d. The large wooden tables that we use for events have become a safety hazard and need to be replaced with more white plastic tables.
 - a. Originally purchased by the select board
 - i. School will ask for replacements, but the school and PTO mostly use them, so the PTO has offered to help with the cost.
 - e. Laminator Contract
 - a. School has asked if the PTO will continue to fund the laminator contract.
 - i. Cost is \$439 and is for the whole year.
 - b. Kristine Flythe moved and it was seconded by Amber Marince to approve the cost of the laminator contract; motion carried unanimously by all members.
- 6. Event Coordinators
 - a. Turkey Trot (Nurse Emily)
 - a. Was a success and there was no issue this year with kids tripping over each other.
 - b. Shirts for ALL students and staff were ordered from Shirtmasters and the cost was \$4,715.25.
 - i. If the PTO sponsors the shirts next year, we'll look into doing a one or two color logo in order to cut down on the cost.
 - b. Cookies with Santa (Zareena Bullock and Brigitte Paquin)
 - a. Setup was great and a big thank you to all of the volunteers!
 - b. Kids received a raffle ticket when they arrived and Zareena did a raffle every 15 mins just for kids.

- c. Had a great turnout with approximately 160 attendees and made about \$449 in cash.
 - d. Santa did an amazing job, a big thank you to Jim Hill!
 - e. Request for next year (and other events) is to have a megaphone.
 - i. PTO will purchase one for future events, don't need a vote due to being under \$200.
 - c. Fall Festival (Kristine Flythe and Crystal Dewyngaert)
 - a. Total profit for the event was \$627.65.
 - d. Movie Night (Zareena Bullock and Haley Herbert)
 - a. Deanna Zanella has the login for the license for the movie and will share with the PTO board the potential movie options (PG only).
 - b. There will be popcorn and candy for the event, cost typically isn't over \$200.
 - e. VIP Event (Kristine Flythe and Crystal Dewyngaert)
 - a. We'll be doing Candy Bar Bingo!
 - i. Every candy bar will get a card.
 - b. Crystal Thompson will let the PTO borrow her bingo cage.
 - i. Jessica Baker-Cromwell has one as well if we need two.
 - c. Currently there's no need to vote on the budget due to sponsorship.
7. Open PTO Positions:
- a. President
 - a. Kristine Flythe has stepped up as a candidate, but please reach out to the PTO if you're also interested in this position.
 - b. Treasurer Secretary
 - a. The PTO only needs 5 positions filled, so we may not fill this position if no one expresses interest (preference is to fill).
 - c. Secretary
 - a. Molly Kemp has stepped up as a candidate, but please reach out to the PTO if you're also interested in this position.
 - d. Will send information out in January about the open positions to see if there's any additional interest.
8. Fundraisers:
- a. Filotimo
 - a. 11/18/2022 thru 11/27/2022
 - b. Raised a total of \$88,307.80, with an overall profit of \$82,307.80 after deducting \$6,000 for the room rental.
9. Calendar Review:
- a. 12/23 Classroom PJ Party & Breakfast (Half-day)
 - b. 01/14 Movie Night
 - c. 02/04 VIP Night
 - d. 02/14 Valentine's Day Classroom Party
 - e. 02/20-02/24 Spirit Week
 - a. PTO will get the themes approved by Principal Vasconcellos and will share them in next month's PTO meeting.
 - f. March is Reading Challenge Month
 - a. Last year the PTO donated books to each classroom.

- i. Jessica Baker-Cromwell to reach out and see if there's anything that the PTO can help with.
- ii. Amber Marince mentioned that we still have Scholastic funds and whether we potentially could use it to pay for the Reading Challenge Month books.

10. Other Business:

- a. Christmas candle raffle winner is Kristine Flythe.

11. Adjournment

- a. Amber Marince moved and it was seconded by Kristine Flythe to approve adjournment; motion carried unanimously by all members.