

# DES PTO Meeting Minutes (10/14/2021)

Executive Board Attendees: Jessica Baker-Cromwell, Lori Lonsdale, Crystal Thompson, Jamie Hill and Gina Whitney

1. Call to Order 6:30pm
2. Minutes 09/14/2021
  - a. Laura Filiau moved and it was seconded by Erica Buciak to approve the minutes; motion carried unanimously by all members.
3. Treasurer Report (Jamie Hill)
  - a. Deposits: \$4,420
    - a. Fall Festival income \$2,199
    - b. Member dues
  - b. Withdrawals: \$1,299
    - a. Garden club candy \$72
    - b. Staff Welcome Back expenses \$468
    - c. Ouellette donation \$500
    - d. Software costs
    - e. Fall Festival expenses \$60
  - c. The PTO account currently has a \$16,321 balance
  - d. Laura Filiau moved and it was seconded by Erica Buciak to approve the Treasurer report; motion carried unanimously by all members.
4. School Board Report/Principals Report (Not Available)
5. Committee Report (Jessica Baker-Cromwell)
  - a. Garden Club
    - a. Help needed for Halloween on the Commons
    - b. Several Executive PTO Board members are helping with setup and tear down
    - c. Donating candy (\$72)
  - b. Fall Festival (Kristine Flythe & Erica Buciak)
    - a. Budget was \$500
    - b. Expenses were \$405.94
    - c. Inventory of shed and supplies
    - d. Next year the PTO will make sure to tell parents what the money is going towards specifically
    - e. Games for parents to participate in (i.e. cornhole)
    - f. Will look for more volunteers to run the photo station next year
    - g. Option to buy a bowl of chili for people who don't want to try them all (\$2.50 for one bowl)
    - h. Burgers and hotdogs could be a food option for next year as well
  - c. Classroom Parties (Zareena Bullock and Laura Filiau)
    - a. Budget \$50 per party
    - b. Younger kids can attend parties (please wear a mask if they are of age)

- d. Turkey Trot (Nurse Emily & The Exec Board)
    - a. Will be held on November 23rd
    - b. Parents can go and run with their kids or cheer them on
    - c. Turkey trot shirts donated to kids who are participating
    - d. Option for a parent to purchase a shirt
    - e. 24 reserved kids shirts and 3 adult t-shirts sold
  - e. Cookies with Santa
    - a. Coordinator is Zareena Bullock (need one more) and Deanna Zanella volunteered to take photos again this year.
    - b. Budget is \$200
    - c. Activities last year included decorating cookies, holiday bowling and other games.
      - i. PTO will look into having high school volunteers for the games
    - d. Setup will need to be done the night before
6. Fundraisers
- a. Filatimo Fundraiser
    - a. Fundraiser will run 10/27 - 11/2 and 12/29-12/31
    - b. 35% of profits will be donated to the PTO
    - c. PTO will make flyers to communicate out the details
  - b. Poinsettia Fundraiser
    - a. Orders will be open from October 25th to November 5th
    - b. This will allow enough time to gather orders to get in by November 15th, so that orders will be available for pickup on November 23rd
7. Calendar Review:
- a. 10/29 Parade and Classroom Parties @1:45pm
  - b. 11/09 PTO meeting @6:30pm
  - c. 11/23 Turkey Trot
  - d. 12/11 Cookies with Santa 2pm - 4pm
  - e. 12/09 PTO meeting @6:30pm
  - f. 12/23 Classroom PJ Party (1/2 Day)
8. Other Business
- a. Gift card winner was Laura Filiau
  - b. Suggestion to have "donated by" PTO signs on items that PTO money has gone towards or post photos on social media
9. Adjournment
- a. Laura Filiau moved and it was seconded by Erica Buciak to approve adjournment; motion carried unanimously by all members.