

DES PTO Meeting Minutes (09/14/2021)

Executive Board Attendees: Jessica Baker-Cromwell, Lori Lonsdale, Deanna Zanella, Crystal Thompson, Jamie Hill and Gina Whitney

1. Call to Order 6:30pm
2. Welcome & Introductions
3. Treasurer Report (Jamie Hill)
 - a. Deposits: \$353.44
 - a. 2 deposits from AmazonSmile (\$206.82 and \$146.62)
 - b. Withdrawals: \$710.98
 - a. Filatimo Fundraiser \$250
 - b. Staff Welcome Back expenses \$460.98 (pencils \$26.98 and lunch \$434.00)
 - c. The PTO account currently has a \$12,692 balance
 - d. Meredith Rist moved and it was seconded by Laura Filiau to approve the Treasurer report; motion carried unanimously by all members.
4. School Board Report/Principals Report (Jessica Baker-Cromwell)
 - a. American Reading Company Program (ARC):
 - a. This is the 1st year of implementation at DES and will be including a significant amount of professional development.
 - b. Will be able to collect more data for each student around their reading, which will be important for setting personal learning goals.
 - c. Students will also be building up their own personal reading stamina, with the goal to have students read for 15 minutes a day for K-1st and 30 minutes a day for all other grades.
 - b. Innovation Block:
 - a. Innovation Block implementation started on September 13th and once fully up and running, students will have the opportunity to begin to fully guide their learning.
 - b. First few weeks will be around building capacity to problem solve, research, etc., then students will have the opportunity to learn more about challenges they see in their world and explore some possible solutions to those challenges.
 - c. Learning Common:
 - a. The school has changed the look and function of the school library to become the DES Learning Commons with the basic premise of creating a flexible space students can use to guide their learning.
 - d. Volunteering opportunities
 - a. There are two volunteering opportunities available this year for parents:
 - i. ARC: Looking for people interested in reading to the younger students during the month of October.
 1. These are students who aren't quite to the point of being able to read on their own and need significant exposure to books being read to them.

2. More information will be provided in the future from the school and/or PTO.
 - ii. Innovation Block: Looking for people interested in volunteering, more information to be provided.
5. Committee Report (Jessica Baker-Cromwell)
- a. Kindergarten Ice Cream Social:
 - a. Some areas of improvement that were identified through feedback included having the bus stay for longer. Also, in the future if it's earlier in the morning to provide a treat like munchkins instead of ice cream.
 - b. Will look to plan at the end of the year in order to give teachers/parents enough notice.
 - b. Staff Welcome Back Breakfast:
 - a. School Street Café catered and the staff loved it
 - b. PTO donated "welcome back DES staff!" pencils
 - c. Standing Banner for Advertisement:
 - a. Fully donated by Meg Ayers
 - b. Will be provided for all events
 - d. Bicycle Rodeo:
 - a. PTO donated popsicles for the event
 - b. Police department provided feedback that it was a huge hit and the families love the treat.
6. Event Coordinators:
- a. Book Fair: Postponed until a later date (TBD)
 - a. Coordinators are Shelley Westenberg and Amber Marince
 - b. Discussed putting together teacher wishlist's so families can donate books.
 - i. Teachers earn points for orders that they can do to buy books for the classroom.
 - b. Fall Festival:
 - a. Coordinators are Kristine Flythe and Xaviera Pacheco
 - b. Event will be on October 2nd and the budget is \$500
 - c. PTO will be looking into having some high school volunteers to help with the event.
 - d. Laura moved and it was seconded by Erica Buziak to approve the budget; motion carried unanimously by all members.
 - c. Classroom Parties:
 - a. Coordinators are Zarina and Laura Filiau
 - b. PTO will provide paper plates and napkins; budget will be \$50 for each party.
 - d. Harvest Moon Supper:
 - a. New coordinators are needed (2 total)
 - b. Fundraising should start now for next year
 - c. Please reach out to the PTO if you're interested in coordinating this event next year.
 - e. Turkey Trot
 - a. Wellness committee will meet on the 28th to discuss
 - f. Filatimo Fundraiser
 - a. Fundraiser will run 10/29 - 11/2 and 12/29-12/31

- b. 35% of profits will be donated to the PTO
 - c. PTO will make flyers to communicate out the details
 - g. Poinsettia Fundraiser
 - a. Coordinator is Laura Filiau
 - b. Options are Christmas balls, both decorated and non decorated, plus two different types of poinsettias.
 - c. Orders will be open from October 25th to November 5th
 - d. This will allow enough time to gather orders to get in by November 15th in order to have delivery to the school on November 20th
 - e. Will do online only this year and items will be picked up at the school (two hour pickup window)
 - f. PTO is looking into different credit card payment options instead of just Paypal
 - g. For any questions you can reach out to Laura Filiau
 - h. Cookies with Santa
 - a. Coordinator is Meredith Rist (need one more) and Deanna Zanella volunteered to take photos again this year.
 - b. Budget is \$200
 - c. Activities last year included decorating cookies, holiday bowling and other games.
 - i. PTO will look into having high school volunteers for the games
 - d. Setup will need to be done the night before
 - e. Meredith Rist moved and it was seconded by Erica Buziak to approve the budget; motion carried unanimously by all members.
 - i. Free Money Coordinator
 - a. Current free money options include Boxtops, Coca Cola and AmazonSmile
 - b. PTO will add to the flyer that people can submit caps themselves to Coca Cola
7. Calendar Review:
 - a. 10/14 PTO meeting @ 6:30pm
 - b. 10/02 Festival @1pm
 - c. 10/29 Parade and Classroom Parties @1:45pm
 - d. 11/09 PTO meeting @6:30pm
 - e. Turkey Trot - Date TBD
 - f. 12/11 Cookies with Santa 10am-12pm
 - g. 12/09 PTO meeting 6:30pm
 - h. 12/23 Classroom PJ Party (1/2 Day)
8. Other Business:
 - a. PTO discussed donating to the Ouellete family, amount agreed upon was \$500.
 - a. Laura Filiau moved and it was seconded by Breanne McCoy to approve the donation; motion carried unanimously by all members.
 - b. Donation was submitted on 09/15
 - b. Mum winner was Meredith Rist
9. Adjournment:
 - a. Laura Filiau moved and it was seconded by Breanne McCoy to approve adjournment; motion carried unanimously by all members.