

# DES PTO Meeting Minutes (04/13/2021)

Attendees: Jessica Baker-Cromwell, Lori Lonsdale, Deanna Zanella, Crystal Thompson, Jamie Hill and Gina Whitney

1. Call to Order 6:05 pm
2. Minutes 03/16/2021
  - a. Crystal Thompson moved and it was seconded by Lori Lonsdale to approve the minutes; motion carried unanimously by all members.
3. Treasurer Report (Jamie Hill)
  - a. Deposits: \$1,127.02
    - a. Transfer from PayPal account for snowtubing \$1,051.02
    - b. Shirtmasters \$76.00
  - b. Withdrawals: \$92.35
    - a. \$33.78 to Amazon for balls for iReady incentive
    - b. \$13.67 to Amazon for Easter egg labels
    - c. \$29.90 to Amazon for Easter egg baskets/eggs
    - d. \$15.00 to MMG Insurance for a late fee
  - c. The PTO account currently has a \$12,801.08 balance
  - d. Deanna Zanella moved and it was seconded by Lori Lonsdale to approve the Treasurer report; motion carried unanimously by all members.
4. School Board Report/Principals Report (Not Available)
5. Free Money
  - a. PTO received \$76 from Shirtmasters.
6. Committee Report (Jessica Baker-Cromwell)
  - a. Easter Eggs:
    - a. PTO coordinated with the School Street Café on handing out eggs to the kids the day before Easter (April 3rd).
      - i. Was a success and we ended up having some eggs leftover.
    - b. Eggs are in the shed and we'll try to take the stickers off the leftover eggs to keep them for next year. Stickers were really big, will look for smaller stickers next time.
    - c. Easter bunny suit has been kept out of the shed, PTO agreed to continue to keep it out.
  - b. Flower Basket Fundraiser:
    - a. As of April 13th there are 19 orders
    - b. Orders will close on the 23rd in order to allow enough turnaround time for baskets to be available by Mother's Day.
      - i. Orders can be placed online here:  
<https://www.dunbartonpto.com/events/hangingbasketsfundraiser>
      - ii. Cash or check using [this form](#) and returning it to your child's teacher with payment before the 23rd.

- c. Pickup will be on May 8th noon-3pm and price is \$25 per hanging basket.
- c. Spring Scholastic Book Fair:
  - a. Scavenger hunt: \$114.64 spent on gift baskets
    - i. PTO will cover the entire cost, thank you Amber Marince for putting these together!
    - ii. Winners were Molly Logan (1st grade) and Sophia Cericola (4th grade).
    - iii. PTO to confirm with Shelley Westenberg if we can post photo of the scavenger hunt winners and the iReady incentive program winners.
  - b. Received feedback that it was difficult to navigate and find some books from the flyers that were distributed.
- d. Teacher Appreciation:
  - a. May 3rd - May 7th, will be coordinated by Vanessa Mello, thank you!!
  - b. Budget will be \$500
  - c. PTO is coordinating with the School Street Café to cater breakfast one day during Teacher Appreciation week.
    - i. Currently putting together ideas on what day.
    - ii. Parfaits, pastries and allergy friendly options.
  - d. Quote is coming from Puritan for lunch; PTO is looking to put \$250 donation that was received towards lunch.
  - e. PTO is asking parents for gift card donations, will put out a flyer with full information.
- e. iReady Incentive Program:
  - a. DES PTO agreed to provide \$40 per month towards incentives for the students to complete their iReady assignments.
    - i. April's incentives are large bouncy balls that the PTO purchased.
    - ii. May will be a ball or flyer, PTO will donate towards the cost.
- f. May Drive-In Movie Night:
  - a. Will be on Saturday, May 22nd; taking place instead of the Spring Fling due to Covid restrictions.
  - b. Options include Raya (may not be available in time), a classic movie or a Marvel movie.
  - c. Volunteers are needed and PTO will look into getting volunteers from the high school.
  - d. Selling candy, drinks, and glow in the dark items; will need volunteers to run the stand/table.
  - e. PTO will ask if we can use bathroom at library, if not then we'll need to rent a porta potty.
- g. 6th Grade Celebration:
  - a. DES will handle this activity, but the PTO will donate up to \$300 for the event.
- h. Thank Yous
  - a. PTO to send out thank you cards to volunteers.

## 7. Adjournment

- a. Lori Lonsdale moved and it was seconded by Deanna Zanella to approve adjournment; motion carried unanimously by all members.