

DES PTO Meeting Minutes (03/16/2021)

Attendees: Jessica Baker-Cromwell, Lori Lonsdale, Deanna Zanella, Jamie Hill, Crystal Thompson and Gina Whitney

1. Call to Order 6:02 pm
2. Minutes 02/23/2021
 - a. Crystal Thompson moved and it was seconded by Deanna Zanella to approve the minutes; motion carried unanimously by all members.
3. Treasurer Report (Jamie Hill)
 - a. Deposits:
 - a. Two checks from the Verizon Foundation CyberGrants program were deposited with a total donation of \$98.34 (\$50 and \$48.34). Thank you to those who donated!
 - b. Transfer from PayPal account pending, approximately \$1,000.
 - b. Withdrawals:
 - a. \$589 reimbursement to Jessica Baker-Cromwell for the snowtubing.
 - b. \$312 reimbursement to Deanna Zanella for website fees.
 - c. \$33.78 to Amazon for balls for iReady incentive
 - d. \$40 reimbursement to Dunbarton Elementary for kites for iReady incentive.
 - c. The PTO account currently has a \$11,772.63 balance.
 - d. Lori Lonsdale moved and it was seconded by Deanna Zanella to approve the Treasurer report; motion carried unanimously by all members.
4. School Board Report/Principals Report (Not Available)
 - a. Will have school board report for next month.
 - b. Principals Report:
 - a. Everything is going good so far since we've transitioned to green, students are excited to be back.
 - b. One thing to note is to please be patient with drop off, the process is taking longer now due to temperature checks.
5. Committee Report (Jessica Baker-Cromwell)
 - a. Hanging Baskets:
 - a. Laura Filiau helping with the coordination, thank you Laura!!
 - b. PTO will post a flyer at least a week before orders open.
 - i. Will confirm the information that needs to be included.
 - c. Orders will be taken starting April 12th until the 23rd in order to allow enough turnaround time for baskets to be available by Mother's Day.
 - d. Baskets won't be able to stay outside overnight, PTO will get further clarification on the pickup details.
 - i. May need to help unload the delivery truck.
 - e. Pickup will be on May 8th and price is \$25 per hanging basket.
 - b. Teacher Appreciation:
 - a. May 3rd - May 7th, will be coordinated by Vanessa Mello, thank you!!

- b. Budget will be \$500
 - c. PTO is coordinating with the School Street Café to cater breakfast one day during Teacher Appreciation week.
 - d. PTO will ask parents if they want to donate gift card to teachers.
 - i. ApparelNow gift card was mentioned as a potential idea.
 - c. Scholastic Book Fair:
 - a. March 22nd - April 4th, will be coordinated by Amber Marince, thank you!!
 - i. Will be all virtual.
 - b. Looking to have 1 or 2 raffle prizes (1 for lower grades and 1 for upper grades). Prize ideas include magnet bookmarks, Dr. Seuss hat, a cape, book light or an ApparelNow gift card.
 - i. Virtual book fair scavenger hunt was mentioned as an idea.
 - c. <https://www.scholastic.com/bf/dunbartonelementaryschool>
 - d. Spring Promotion for ApparelNow:
 - a. Will wait until fall, since we just had t shirt promotion recently.
 - e. iReady Incentive Program:
 - a. DES PTO agreed to provide \$40 per month towards incentives for the students to complete their iReady assignments.
 - b. March's incentives are kites.
 - c. April will be a ball and has already been purchased by the PTO.
 - f. Easter:
 - a. PTO is coordinating with the School Street Café on handing out eggs to the kids the day before Easter (April 3rd).
 - i. Suggested time was 10am to 2pm.
 - b. Treats will be nut-free and there will also be a dairy free option.
 - g. May Drive-In Movie Night:
 - a. Will be on Saturday, May 22nd; taking place instead of the Spring Fling due to Covid restrictions.
 - b. Dunbarton Garden Club and PTO Executive Board
 - c. PTO will ask if we can use bathroom at library, if not then we'll need to rent a porta potty.
 - d. Selling candy and drinks, volunteers needed.
 - h. 6th Grade Celebration:
 - a. DES will handle this activity, but the PTO will donate up to \$300 for the event.
6. Adjournment
- a. Jamie Hill moved and it was seconded by Lori Lonsdale to approve adjournment; motion carried unanimously by all members.