



November 17, 2020 6pm

Present: Jessica Baker-Cromwell, Lori Lonsdale, Jamie Hill, Deanna Zanella, Crystal Thompson

- 1) Call to order - 6:25pm
- 2) Minutes 10/13/2020 - Crystal motioned, Lori seconded and all approved.
- 3) Treasurer Report - Note: did not ask for dues for 2020-2021 so income down

Income:

- a. \$187.50 - Masks fundraiser
- b. \$250 - Anonymous School Board Donation
- c. \$46.30 - Boxtops
- d. \$205.22 - Amazon Smile
- e. \$822.00 - Hannaford Helps
- f. \$114.00 - Movie Night

Expenses:

- a. \$722.05 - Staff Welcome Back Lunch
- b. \$428.31 - Masks for Staff
- c. \$224.00 - Movie Night Porta Potty
- d. \$179.88 - Website hosting annual renewal
- e. \$159.45 Accounting software renewal
- f. \$397.10 Accountant/Tax filing fees

Lori motioned to approve, Jamie seconded and all approved.

- 4) School Board Report/Principals Report- not available
- 5) Committee Reports:
 - a. Feedback from Halloween goodie bags - all positive that we've heard
 - b. Santa Parade - Tentative for December 5 at 10:00am - Will kick off at town square with garden club and tree lighting. Deanna and Nicole Ledoux/Chris Goodnow will coordinate route and police detail.
- 6) New Business:
 - a. Email Regarding Lynx Insurance - Follow-up: Board voted and given limited 2020 budget, decided not to cover these expenses this year
 - b. Card from Mrs. Virta - appreciative note for luncheon and masks
- 7) Winter "Covid Safe" Events/Fundraiser:
 - a. December - Poinsettia fundraiser - Laura Filiahau to coordinate
 - b. January/February - Build a Mascot - charge \$10 a piece - AllState will donate the purchase one for each classroom
 - c. Potential Tubing outing in winter at Pats Peak or McEntyre?
 - d. May - Drive-in Movie night
 - e. June - 6th grade celebration
- 8) Other Business:

a. November newsletter in process

b. Plan for Spring Fling type involvement - ice cream? TBD

9) Adjournment 7:55pm

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Dunbarton PTO FY 2020

Treasurer's Report

08/01/2020 - 07/31/2021

Administrative Expenses	Income	Expenses	Year to Date	Net Budget	More/-Less
Accountant Fees	-	\$397.10	-\$397.10	-\$500.00	\$102.90
Accounting Software	-	\$159.45	-\$159.45	-\$160.00	\$0.55
Banking Fees/Checks	-	-	-	-\$25.00	\$25.00
Childcare	-	-	-	-\$100.00	\$100.00
Health Office Restock	-	-	-	-\$250.00	\$250.00
Insurance	-	-	-	-\$500.00	\$500.00
Office Supplies - Copy Paper	-	-	-	-\$145.00	\$145.00
Playground Supplies	-	-	-	-\$30.00	\$30.00
Postage	-	-	-	-\$20.00	\$20.00
Printing Costs	-	-	-	-\$135.00	\$135.00
State of NH - Annual Fee	-	\$75.00	-\$75.00	-\$75.00	-
Website Fee	-	\$179.88	-\$179.88	-\$300.00	\$120.12
Administrative Expenses Totals	-	-\$811.43	-\$811.43	-\$2,240.00	\$1,428.57
Amazon Smile	Income	Expenses	Year to Date	Net Budget	More/-Less
Amazon Smile	\$205.22	-	\$205.22	\$200.00	\$5.22
Amazon Smile Totals	\$205.22	-	\$205.22	\$200.00	\$5.22
Artist in Residence	Income	Expenses	Year to Date	Net Budget	More/-Less
Artist in Residence	-	-	-	-\$3,000.00	\$3,000.00
Artist in Residence Totals	-	-	-	-\$3,000.00	\$3,000.00
Attorney/Legal Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
Attorney/Legal Fees	-	-	-	-\$500.00	\$500.00
Attorney/Legal Fees Totals	-	-	-	-\$500.00	\$500.00
Bike Rodeo	Income	Expenses	Year to Date	Net Budget	More/-Less
Bike Rodeo	-	-	-	-	-
Bike Rodeo Totals	-	-	-	-	-
Class Parties	Income	Expenses	Year to Date	Net Budget	More/-Less
Halloween Parties	-	\$205.64	-\$205.64	-\$50.00	-\$155.64
Holiday/Xmas Parties	-	-	-	-\$50.00	\$50.00
Valentine's Day Class Parties	-	-	-	-\$50.00	\$50.00
Class Parties Totals	-	-\$205.64	-\$205.64	-\$150.00	-\$55.64
DARE Program	Income	Expenses	Year to Date	Net Budget	More/-Less
DARE Graduation	-	-	-	-	-
DARE Program Totals	-	-	-	-\$294.32	\$294.32

DARE Program	Income	Expenses	Year to Date	Net Budget	More/-Less
DARE - T-shirts	-	-	-	-\$294.32	\$294.32
DARE Program Totals	-	-	-	-\$294.32	\$294.32
Donations/Grants	Income	Expenses	Year to Date	Net Budget	More/-Less
General Donations	\$250.00	-	\$250.00	-\$180.00	\$430.00
Allstate Grant	-	-	-	\$500.00	-\$500.00
Donations/Grants Totals	\$250.00	-	\$250.00	\$320.00	-\$70.00
Dunbarton Scholarship	Income	Expenses	Year to Date	Net Budget	More/-Less
SCHOLARSHIP FUND	-	-	-	-\$750.77	\$750.77
Dunbarton Scholarship	-	-	-	-\$250.00	\$250.00
Dunbarton Scholarship Totals	-	-	-	-\$1,000.77	\$1,000.77
Expense Reimbursement	Income	Expenses	Year to Date	Net Budget	More/-Less
General Expense Reimbursement	-	-	-	-\$250.00	\$250.00
Expense Reimbursement Totals	-	-	-	-\$250.00	\$250.00
Field Trips	Income	Expenses	Year to Date	Net Budget	More/-Less
Field Trips	-	-	-	-\$1,200.00	\$1,200.00
Field Trips Totals	-	-	-	-\$1,200.00	\$1,200.00
Free Money	Income	Expenses	Year to Date	Net Budget	More/-Less
Cocoa Cola Give	-	-	-	\$40.00	-\$40.00
Box Tops for Education	-	-	-	\$500.00	-\$500.00
Hannaford Helps	\$822.00	-	\$822.00	\$250.00	\$572.00
Shoparoo	-	-	-	-	-
Target Take Charge of Education	-	-	-	-	-
Free Money Totals	\$822.00	-	\$822.00	\$790.00	\$32.00
Fundraisers	Income	Expenses	Year to Date	Net Budget	More/-Less
6th Grade Fundraiser	-	-	-	-	-
Constantly Pizza Doughraiser	-	-	-	-	-
Fall Fundraiser	\$187.50	-	\$187.50	-	\$187.50
Kids Holiday Shop	-	-	-	-	-
Penny War	-	-	-	-	-
Scholastic Book Fair - Fall	-	-	-	\$1,341.88	-\$1,341.88
Scholastic Book Fair - Spring	-	-	-	-	-
Spring Fundraiser	-	-	-	-	-
Fundraisers Totals	\$187.50	-	\$187.50	\$1,341.88	-\$1,154.38
Membership Dues	Income	Expenses	Year to Date	Net Budget	More/-Less
Member Dues	-	-	-	\$3,106.00	-\$3,106.00
Membership Dues Totals	-	-	-	\$3,106.00	-\$3,106.00

Paypal	Income	Expenses	Year to Date	Net Budget	More/-Less
Paypal Transfer	-	-	-	-	-
Paypal Totals	-	-	-	-	-
PTO Donations	Income	Expenses	Year to Date	Net Budget	More/-Less
School/Community Center Donation	-	-	-	-	-
DES Water Station	-	-	-	-	-
DES Security	-	-	-	-	-
Gaga Pit	-	-	-	-	-
PTO Donations Totals	-	-	-	-	-
PTO Events	Income	Expenses	Year to Date	Net Budget	More/-Less
Fall Festival	-	-	-	-	-
Harvest Moon Supper	-	-	-	-	-
Cookies with Santa	-	-	-	-	-
Movie Night	\$114.00	\$224.00	-\$110.00	-\$300.00	\$190.00
Boys Event	-	-	-	-\$500.00	\$500.00
Reading Challenge	-	-	-	-\$200.00	\$200.00
Easter Bunny Breakfast	-	-	-	-\$1,000.00	\$1,000.00
Sweetheart Dance	-	-	-	-\$600.00	\$600.00
Fun Run/Walk	-	-	-	-\$500.00	\$500.00
Spring Fling	-	-	-	-\$700.00	\$700.00
PTO Events Totals	\$114.00	-\$224.00	-\$110.00	-\$3,800.00	\$3,690.00
PTO Promotion & Hospitality	Income	Expenses	Year to Date	Net Budget	More/-Less
Meeting Hospitality	-	-	-	-\$50.00	\$50.00
PTO Promotion & Hospitality Totals	-	-	-	-\$50.00	\$50.00
Roots Club	Income	Expenses	Year to Date	Net Budget	More/-Less
Roots Club Encumbrance	-	-	-	-	-
Roots Club Totals	-	-	-	-	-
SCHOOL EXPENSES	Income	Expenses	Year to Date	Net Budget	More/-Less
School Supplies/Expenses	-	\$428.31	-\$428.31	-	-\$428.31
SCHOOL EXPENSES Totals	-	-\$428.31	-\$428.31	-	-\$428.31
Sixth Grade Celebration	Income	Expenses	Year to Date	Net Budget	More/-Less
Graduation Party	-	-	-	-\$150.00	\$150.00
Sixth Grade Celebration Totals	-	-	-	-\$150.00	\$150.00
Spirit Wear	Income	Expenses	Year to Date	Net Budget	More/-Less
Spirit Wear	\$103.94	-	\$103.94	\$150.00	-\$46.06
Spirit Wear Totals	\$103.94	-	\$103.94	\$150.00	-\$46.06

Staff Appreciation	Income	Expenses	Year to Date	Net Budget	More/-Less
Retirement Gifts	-	-	-	-\$50.00	\$50.00
Staff - Welcome Back	-	\$722.05	-\$722.05	-\$170.15	-\$551.90
Teacher Appreciation Week	-	-	-	-\$500.00	\$500.00
Staff Appreciation Totals	-	-\$722.05	-\$722.05	-\$720.15	-\$1.90
PayPal Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
PayPal Fees	-	-	-	-	-
PayPal Fees Totals	-	-	-	-	-
Grand Totals					
	\$1,682.66	-\$2,391.43	-\$708.77	-\$7,447.36	\$6,738.59

Bank Account Balances	08/01/2020	07/31/2021	Last reconciled	Summary for the Period	
Citizens Bank	-	-	Never	Starting Total	\$13,529.31
Citizens Bank - New	\$13,529.31	\$12,820.54	Never	Income	\$1,682.66
PayPal Clearing Account	-	-	Never	Expenses	-\$2,391.43
Totals	\$13,529.31	\$12,820.54		Ending Total	\$12,820.54

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Submitted by:

Name: _____ Signature: _____

Date: _____