



DES PTO Meeting Minutes (03/15/2022)

Executive Board Attendees: Jessica Baker-Cromwell, Lori Lonsdale, Crystal Thompson, Jamie Hill and Gina Whitney

1. Call to Order 6:30pm
2. Minutes 02/10/2022
 - a. Molly Kemp moved and it was seconded by Christy Aberg to approve the minutes; motion carried unanimously by all members.
3. Treasurer Report (Jamie Hill)
 - a. Deposits: \$2,701.46
 - a. Amazon Smile \$193.67
 - b. Literacy Week book refund from Barnes and Noble (due to books being lost in the mail) \$153.41
 - c. PayPal deposit \$2,354.38
 - i. \$1134 was for snow tubing to offset costs and remainder was from the poinsettias.
 - b. Withdrawals: \$2,139.85
 - a. Snow tubing \$992
 - b. Literacy Week total costs \$610.44 (includes Barnes and Noble refund)
 - c. Website hosting fees \$384
 - c. The PTO account currently has a \$72,148.08 balance
 - d. Molly Kemp moved and it was seconded by Vanessa Mello to approve the Treasurer report; motion carried unanimously by all members.
4. New Business:
 - a. Re-vote for updates to the camera system. Updated invoice of \$6,800, was originally \$5,000.
 - a. Jessica Mara moved and it was seconded by Vanessa Mello to approve the updated cost for the camera system; motion carried unanimously by all members.
 - b. Community turf field didn't pass in Bow, needed 60% of the vote and only received 29%.
 - c. Will need an updated cost for the basketball court in order for the PTO to take a vote. May have Geoff Moody come in and discuss during the next PTO meeting.
5. Committee Report (Jessica Baker-Cromwell)
 - a. Tubing (Lori Lonsdale, Jamie Hill and Haley Hebert)
 - a. Was held on February 11th.
 - b. Didn't do ice skating, because we weren't sure about ice being frozen.
 - c. Didn't allow pre-purchase, but will look into other options next year. A lot of miscommunications on McIntyre's end. Could potentially have been done in advance. Will look into potentially doing next year's event at Pat's Peak instead.
 - d. Due to how slick it was, only one person was allowed to go at a time. Older kids enjoyed the event, younger kids didn't enjoy it as much.



- b. Spirit Week (Executive Board)
 - a. February 21st thru the 25th.
 - b. Recommended to keep wacky hair day and more simpler themes.
 - c. Thought Music Monday and others were a little more difficult. Some people had to buy from Amazon, prefer themes that can utilize items that people already own.
 - c. March is Literacy Month
 - a. There was a week of fun from March 14th through the 18th! Each day there was a literacy dress up theme and a literacy challenge. Each dress up day earned classes points for participation, each student equals one point. At the end of the week, the class with the most points earned a prize.
- i. Congratulations to Mrs. Jacques 5th grade class who won the school wide competition!
 - b. PTO donated the books, revote is needed for the cost which was \$610.44.
- i. 14 copies of each of the 5 books were donated, 70 in total.
- ii. Kristine Flythe moved and it was seconded by Amber Marince to approve the cost of the books; motion carried unanimously by all members.
 - d. Spring Book Fair (Shelley Westenberg and Amber Marince)
 - a. April 1st thru the 9th.
 - b. PTO needs to setup the sign ups, will create a schedule, and will post it out on ParentSquare.
 - c. Book fair will need startup cash on the 31st.
 - d. Will wrap up the book fair after the Easter Bunny Breakfast.
 - e. Easter Bunny Breakfast (Deanna Zanella and Kristine Flythe)
 - a. Will be held on April 9th from 9am - 10:30am.
 - b. Event has been posted on the Dunbarton community page as well as tagged in the 2033 and 2035 graduation year groups.
 - c. ParentSquare signups have been posted as well as requests for donations.
- i. Need to have more volunteers for cooking.
 - d. Reached out the Goffstown YMCA, high school, senior center to see if there's any art to donate.
 - e. **Only 10 eggs per kid please**, will need to have supervisors to make sure that kids are adhering to the rule.
 - f. Will have a section for the younger kids, the field will be used for older kids.
 - g. \$5 per person, under 3 is free.
 - h. Tickets can be purchased here: <https://www.dunbartonpto.com/pto-store/p/easter-bunny-breakfast-ticket>
- f. Teacher Appreciation Week (Vanessa Mello and Cindy Pinard)
 - a. May 2nd thru the 6th.
 - b. Will be doing a Cinco de Mayo theme.
 - c. Some of the ideas include flowers, providing a Cinco de Mayo themed lunch and notes from students.
- i. For the notes from students, we discussed putting a post out on ParentSquare to let the parents/kids know so they can make the notes at home and bring them into school.



- d. Will check the prices at the School Café for lunch.
 - e. Will ask the teachers what they want and then will look into posting requests for any needed donations.
 - f. Vanessa stated that she would not be asking businesses for donations.
 - g. Sweetheart Dance (Molly Kemp and Christy Aberg)
 - a. May 14th 6pm - 8pm.
 - b. Jen Bownder will do full two hours of photography. Will have a photo area and will also take pictures throughout the dance.
 - c. Currently have 6 confirmed donations. Ordered a bunch of lighting and are working on decorations.
 - d. Will be doing only desserts and light refreshments.
 - e. Looking into using the projector and hanging decorations from the ceiling. DJ may bring his own sound system.
 - f. Theme is under the stars.
 - g. \$10 per person, under 3 is free; tickets can be purchased here: <https://www.dunbartonpto.com/pto-store/p/sweetheart-dance-ticket>
 - h. Requested to increase budget, at \$1200 already with the DJ. Looking to increase to 2,000.
 - i. Kristine Flythe moved and it was seconded by Amber Marince to approve increasing the budget to \$2,000; motion carried unanimously by all members.
6. Fundraisers:
- a. Hanging Basket Fundraiser (Laura Filiau)
 - a. Start advertising the 1st week of April.
 - b. Basket delivery will be on May 7th, which is right before Mother's Day.
 - b. Will look into advertising during the Easter Bunny Breakfast.
7. Event Coordinators:
- a. Spring Fling (Jamie Hill)
 - a. Would like a team to coordinate, buy supplies and run activities.
 - b. Some potential activities include kickball, popsicle activities, duck duck goose, bucket relay, rock painting, water balloon toss, etc.
 - c. Jamie Hill volunteered to coordinate, need one more by next meeting.
- i. If interested, please e-mail the PTO.
8. Calendar Review:
- a. March is Literacy Month!
 - b. 04/01 - 04/09 Spring Book Fair
 - c. 04/09 Easter Bunny Breakfast
 - d. 05/02 - 05/06 Teacher Appreciation Week
 - e. 05/14 Sweetheart Dance
9. Other Business:
- a. Babysitting for town meetings was \$300, need to vote on approving the cost.



- a. Molly Kemp moved and it was seconded by Christy Aberg to approve the babysitting costs; motion carried unanimously by all members.
 - b. If you've reached out to PTO or someone on the PTO and you don't hear back, feel free to reach out to any of us.
 - c. Garden Club (Roots) asked for a \$250 donation.
 - a. Amber Marince moved and it was seconded by Christy Aberg to approve the donation; motion carried unanimously by all members.
 - d. Bill Gegas had reached out to Shelley Westenberg about concerns on softball field and some thoughts about nature trail. He provided some information about grants for outdoor recreation that we can apply for as long as the recreation area is kept public.
 - a. Geoff Moody had previously met with companies on outdoor recreation improvement, PTO will put him in contact with Bill.
 - e. Gift card winner was Brigitte Paquin.
10. Adjournment
- a. Shaina Lajoie moved and it was seconded by Christy Aberg to approve adjournment; motion carried unanimously by all members.