



January 18, 2021 6:30pm

- 1) Call to order at 6:32pm
- 2) Minutes 12/09/21 – Breanne McCoy motioned to approve, Molly Kemp seconded, all approved.
- 3) Treasurer Report – Income: Cookies with Santa brought in \$250 donation and \$513 revenue; Expenses: \$4,700 in expenses for tax prep for the accountant; Cookies with Santa reimbursements to coordinators, \$59,455.04 ending balance. Breanne McCoy motioned to approve, Molly Kemp seconded motion, all approved.
- 4) School Board Report/Principals Report - if available –
 - a. School Board has asked for several items to be purchased by the PTO:
 - i. Upgraded camera system for blind spots: \$5,200
 - ii. Padded wall mats for gymnasium with Eaglet design: \$2,600
 - iii. Maintenance and warranty needed for new laminator machine we already purchased: \$419
 - iv. New printer: \$519
 - v. Total is ~\$8,738
 - b. Lori motioned to approve and Breanne McCoy seconded, all approved.
 - i. Future ask (costs TBD) contribute half-court for new basketball court
 - ii. Will have another casino fundraiser with Filotimo. Laura Landry will provide some photos to show purchases the fundraisers have supported.
- 5) New Business:
 - i. Vote to donate for staff members
- 6) Committee Reports:
 - a. Cookies with Santa: Feedback was refreshments would've been nice to have but due to COVID restrictions, unable to offer.
 - i. Refreshments
 - b. Movie Night (January 15th)- Zareena Bullock and Jessica Baker-Cromwell
 - i. SpaceJam – Event went well. Some candy/water sales – Baker-Cromwells donated candy so no expenses needed. Cash box key lost so unable to give exact total.
 - c. Tubing (Feb 11th)- Lori Lonsdale, Jamie Hill, & Haley Hebert
 - i. Budget \$500
 - ii. Update – All waivers must be signed. Everything is on flier and website. We will pick up tickets in advance to distribute at school. Registration deadline is Feb. 4.
 - d. Spirit Week- Executive Board
 - i. Themed days have been approved
 - ii. Remind to bring no weapons on Western Wednesday & “Thank a Hero” Thursday
 - e. Turkey Trot missing shirts
 - i. Jamie didn't receive responses back from Shirtmasters
 - ii. Determined some orders didn't go through website so weren't on order list



- iii. Reminders in future to only use PTO online store for orders
- 7) Event Coordinators:
 - a. Spring Book Fair (4/1-4/8) Shelley Westenberg & Amber Marince – still determining if we can hold in person. If so, can we have last day be the same as Easter Bunny Breakfast? Coordinators will find out. We should be able to share link for online purchases. New feature this year: can put money on a card so that the student can purchase without bringing in cash or check. Concern over brochures that went home during last Book Fair being classroom specific and not available for online ordering.
 - b. Easter Bunny Breakfast (4/9) Deanna Zanella & Kristine Flythe
 - i. Budget \$1,000 – Breanne McCoy motioned to approve the budget, Amber Marince seconded, all approved.
 - ii. If COVID restrictions prevent us from serving full breakfast, will regroup on plans for budget.
 - c. Teacher Appreciation Week- 5/2-5/6 Vanessa Mello & co-coordinator
 - i. Budget \$500 – waiting for more information from coordinators about plans for the week.
 - ii. Looking for donations.
 - iii. We do need confirmation of tax forms being utilized to maintain non-profit status. Gift cards and monetary donations need to be tracked.
 - iv. Checks payable need to be made to the PTO specifically. PTO can cut checks as needed.
- 8) Sweetheart Dance - Coordinator needed! Will post on ParentSquare and Dunbarton Community Facebook page. Will be cancelled without a coordinator.
 - i. Usually held in the spring but will need to work with coordinator and school schedule.
 - ii. Need to fill out a facilities request form if held in Community Center. Question about it being outside. Can be outside and can be held at any location the coordinator would like. There was discussion about possible locations and ideas for the dance. Perhaps barn on Mansion Rd. Zanna Blaney is related to owners and could ask. Jessica is available as needed to support coordinators.
 - iii. Budget is set for \$600. Breanne McCoy made a motion to accept. Amber Marince seconded the motion to accept the \$600 budget.
 - iv. Ginny had contacts through Boys and Girls Club so budget may need to be adjusted.
- 9) Fundraisers
 - a. Filotimo Casino - \$20,298.25 coming in from our recent dates
- 10) Calendar Review:
 - a. 1/15 Movie Night (already passed)
 - b. 2/10 PTO Meeting @6:30PM



- c. 2/11 Tubing Event
 - d. 2/14 Valentines Classrooms Party – rules still be determine regarding food and drink
 - e. 2/21-2/25 Spirit Week
- 11) Questions – Shelley shared information about Internet Safety event to be held on Feb. 22. Will post on our website and share PD’s post on Facebook.
- 12) Raffle winner was Breanne McCoy
- 13) Adjournment – Molly Kemp motioned to adjourn, Zanna Blaney seconded, all approved.