



Membership Meeting Agenda
Monday, October 2nd – 6:30PM – 7:30PM
Location: DES – Teacher's Lounge or ZOOM

Executive Board in Attendance: Kristine Flythe, Molly Kemp, Deanna Zanella, Jessica Mara, Jamie Hill

1. Call to order : 6:32 pm

Bree McCoy moved to approve minutes from the June 2023 meeting , and it was seconded by Jamie Demetry; motion carried unanimously by all present members.

Bree McCoy moved to approve minutes from the September 12, 2023 meeting and it was seconded by Jamie Demetry ;motion carried unanimously by all present members.

2. Welcome & Introductions

3. Treasurer Report

- a. Starting Balance -\$76,571.03
- b. Playground stamps - \$697.99
- c. Drivers Ed - \$775
- d. Reseal basketball court - \$3,800.00
- e. Fall Festival- \$2,459.20
- f. Total Withdrawals- \$7,751.19
- g. Book Fair Deposit- \$2,141.27
- h. Fall Fest Deposit- \$700
- i. Total Deposits- \$2,841.27
- j. Ending Balance- \$71,661.11

Bree McCoy moved to approve the Treasurer's Report and was seconded by Jamie Demetry; motion carried unanimously by all present members.

4. School Board Report/Principals Report- Not Available

5. Event Reports:

a. Scholastic Book Fair - Sept. 25-29

Jess Mara stated that it was a successful week. Happy students and great volunteers. Family night (Wednesday) did not have a large attendance, not sure if another night would be better or not. Students really love having the independence of buying the books on their own, maybe rethink Family Night. Bree McCoy suggested possibly having Fall Fest and Book Fair coincide, could help with that aspect.

b. Fall Festival - Sept. 30

It went really well, we had great community sponsors donating \$1400. Raffle baskets were amazing, brought in over \$900. Pre-sales were a great idea, earning \$257. Overall super happy with the turn-out. Maybe a PTO tent next year, to answer questions and hand out swag. Coordinators are grateful for the effort of the community. Vendors were happy to be a part of the event. Twisted Maple wants to be involved through donations, please reach out for future events. Twisted Maple always donates all the maple syrup for Easter Bunny Breakfast. . Conflict with" BACtoberfest" was mentioned via Facebook comment on PTO post, can check with Jared Bland next year, but they were at different times.

7. Upcoming events:

a. Party Room Parents - Halloween 10/31, Holiday 12/22, Valentine's 2/14/24 and all at 1:45.

Discussion with teachers and DES admin. It was determined to streamline the food, drink, and extras through PTO would make it ALL a lot easier and that parents/guardians can come and run an activity during the time. I've priced out the following for Halloween:

| Where | What | Single | Total | Quantity | |
|----------|--------------|--------|--------|----------|---------------|
| Oriental | Bags | 3.98 | 27.86 | 252 | 1 per student |
| Oriental | Toys | 44.98 | 89.96 | 500 | 2 per student |
| Amazon | Popcorn | 16.06 | 144.54 | 270 | 1 per student |
| BJ's | Capri (40) | 9.99 | 69.93 | 280 | 1 per student |
| BJ's | Welch's (90) | 13.99 | 41.97 | 270 | 1 per student |
| | | | 374.26 | | |

Discussed having a set budget for all Holiday parties, all members felt that it would be helpful to all Party Room Parents, Teachers and Nurse Emily.

Bree McCoy motioned for \$500 budget per Holiday and it was seconded by Molly Kemp; motion was carried unanimously by all members present.

b. Filotimo Fundraiser - Nov. 22 - Nov. 26 and Dec. 12 - Dec. 16. Parent/ Guardian Mixer date to be finalized. December 15-16 would be a date that works well.

c. Cookies with Santa and Tree lighting with town (5-7). Bridgette Paquin will chair, is looking for a co- chair, and would like some others to step in to be mentored. Event will be held December 9, 3-5 pm. A new Santa suit may need to be purchased. Kristine to look into Santa.

Bree McCoy moved to increase the budget of Cookies with Santa to \$1000 and it was seconded by Jazzman Lewis; motion was carried unanimously by all members present.

8. Funding Requests:

a. DPD LEAD funding:

Graduation Certificate Holder (Pack of 50) - \$70.00

LEAD Pens (Pack of 50)\$35.00

LEAD Silicone Bracelet (Pack of 50)\$36.00

LEAD Bumper Stickers (Pack of 100)\$26.00

LEAD Cinch Bag (30 @ \$3.95/Each) - \$118.50 (New for 2023-2024, I figured the kids could keep their workbooks, etc. in them)

Shipping - \$15.99

Total: \$301.4

Bree McCoy Moved to approve \$301.49 for DPD LEAD funding and it was seconded by Jazzman Lewis; motion approved unanimously by all members present.

b. DES turkey trot shirts- waiting for information from Nurse Emily (PTO traditionally purchases these for every student and staff member).

c. Kim Belanger requested a Sand/Water Table for Kindergarten. The table costs \$474.71 without shipping and includes a school discount. Will be purchased through school, PTO will reimburse.

Bree McCoy moved to approve \$474.71 for Sand/Water table for Kindergarten and it was seconded by Jazzman Lewis; motion carried unanimously by all members present.

d. Library wish list- Linda Labrie put together a comprehensive list of 221 books to replace outdated material. The list covers a wide variety of topics, perhaps Scholastic Dollars can be used for some of the books in the future or for literacy week requests . The total cost is \$4930.47.

Bree McCoy moved to approve \$4930.47 to fulfill the library wish list and it was seconded by Jazzman Lewis; motion carried unanimously by all members present.

9. Projects

a. Waiting area for the bus stop- Still in discussion and planning phases. Questions to be answered: type of shelter, location, property lines, Deanna will talk to the School Board.

b. Call for artists for map installation- community volunteers to help paint the world map. Look for email from Shelley before the snow flies

c. Wellness committee- Beth Corkum coordinating with DES for a committee to better wellness for the students. Beth will be sending out information.

d. The Outdoor Classroom- Morin Contracting and Porter Weeks will be meeting to discuss next steps. Our goal is to have it done by Fall 2024. Tim Jaques will be erecting some small structures, birdhouses, whiteboards, lending library. Big thanks to Beth Ayers for leading this project.

10. Open Discussion

Bree McCoy moved to adjourn at 7:17pm and it was seconded by Crystal Dewyngaert; motion was carried unanimously by all members present.

Members in Attendance: Jamie Demetry, Bree McCoy, Crystal Dewyngaert, Leigh Herbert, Phylicia Chabot, Shelby Nault, Jazzman Lewis, Kristine Flythe, Molly Kemp, Jess Mara, Deanna Zanella, Jamie Hill

minutes prepared by Molly Kemp 10/3/2023